# **DPD** shipping module documentation

Magento module version 2.0.7





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### Introduction

This document describes the ways, how to use DPD Magento module. It is meant for the merchants who will be using DPD services.

## **Document version history**

| Version | Date       | Comments  | Changed by      |
|---------|------------|---|-----------------|
| 2.0.0   | 2015-09-17 | Initial release                                   | UAB "BaltiCode" |
| 2.0.1   | 2015-10-01 | Added section about COD and Pickup network        | UAB "BaltiCode" |
|         |            | restriction on page 16.                           |                 |
| 2.0.2   | 2015-10-14 | Added "Server requirements" and a notice in       | UAB "BaltiCode" |
|         |            | "Requirements and tips prior the installation     |                 |
|         |            | process" sections.                                |                 |
| 2.0.3   | 2016-03-03 | Short user manual and info regarding MPS added    | UAB "BaltiCode" |
| 2.0.4   | 2016-07-07 | DPD labels printing for returned shipments        | UAB "BaltiCode" |
| 2.0.5   | 2016-11-10 | Added functionality (2016-07-07) API clients      | UAB "BaltiCode" |
|         |            | separate by stores (views) – information to the   |                 |
|         |            | function description. Small design / text changes |                 |
| 2.0.6   | 2017-10-03 | Small changes                                     | UAB "BaltiCode" |
| 2.0.7   | 2018-11-21 | COD module extension at Pickup network            | UAB "BaltiCode" |

### **Definitions**

- 1. DPD International shipping service provider. More: www.dpd.com/lt.
- 2. DPD API is an abbreviation Active programming interface, which allows Merchant to send parcel data, print packing slips from DPD and call courier to pick up parcels without leaving Magento admin panel.
- 3. GPLv3 Software license allowing distribution of free software. Link: <a href="http://www.gnu.org/licenses/gpl-3.0.txt">http://www.gnu.org/licenses/gpl-3.0.txt</a>
- 4. DPD Pickup network Network of shops in operating countries, allowing customer to pick up purchased goods near comfortable location.
- 5. MPS (Multi Piece Shipping) combining several packages in a single shipment. When you combined several packages to MPS shipment, it is considered as a single shipment and sending is paid by a total weight. All combined packages must conform all the following conditions: the same DPD service by DPD service code, the same sending day, the same sender, the same recipient. If just one condition aren't confirmed, package isn't combined. If all conditions are confirmed, DPD system combine packages automatically.
- 6. Buyer e-shop user, merchant customer.



## **DPD** services description

- 1. <u>B2C</u> shipment is delivered to the buyer's house. Not limited package weight and package quantity, applied MPS. Also COD service can be provided.
- 2. <u>Pickup network</u> shipment is delivered to buyer's selected Pickup network, he is informed SMS message and he is taken shipment himself. Shipment weight is limited by 20 kg, don't applied MPS (each package is a separate shipment). In some Pickup networks are aviable COD. It is a cheaper alternative to B2C delivery.
- 3. <u>COD</u> (cash on delivery) cash is taken, when the shipment is delivered. Service is applied to B2C, when the shipment is delivered to the buyer's hands and in adapted Pickup networks.
- 4. **Return by Pickup network** merchant gives a shipment label to the buyer, he put the label on the shipment package and takes it to Pickup network. The buyer don't pay for the shiping. It is a cheaper returning way. The merchant has two options how to give a return label to the buyer:
  - a. Return label is put in every shipment. In this case the buyer decides himself if he whants to use this service.
  - b. Return label is sending when the buyer asks merchant generates a label in PDF from at and sends to the buyer by email.
- 5. **Return by courier** merchant call DPD courier for the buyer, a courier arives into buyer's hause the next workday. The courier brings return labels, so the buyer don't need to have it. The buyer don't pay for the shiping.

More about services find www.dpd.lt or ask your maneger.

### Work whith module

### Shipping

- 1. The shop consumer makes the order in merchant e-shop and choose delivery method in checkout:
  - a. Delivery by courier
  - b. Delivery by Pickup network
- 2. The shop consumer choose payment method of goods / products in checkout:
  - a. COD (cash on delivery)
  - b. Other payment method (banklink, account, credit card, and etc.)

### **Printing the Labels**

- 3. When the goods / products are ready, the administrator ticks order from possible menu items and selects one of posible actions:
  - a. **Print DPD labels**. For all marked orders will be printed separate shipping labels, orders won't be combined to one MPS shipment.
  - b. **Print DPD MPS (Multi Piece Shipping) labels.** All marked orders will be combined in one shipment, if it is possible (look at definitions and descriptions > MPS)
  - c. **Print DPD label** + **Returns.** Same as a) case, but also Return labels will be printed for each shipment. Return labels should be put in shipments inside.



- d. **Print DPD label MPS** + **Returns.** Same as b) case, but also Return labels will be printed for each shipment. Return labels should be put in shipments inside.
- 4. The message about the downloadable file will appear. This document (label) should be printed and put on the shipment package.

### **Printing the Manifest**

- 5. The administrator ticks order from possible menu items and selects **Print DPD Manifest**. The Manifest we can only print when labels are printed.
  - **Attention:** After the manifest will be printed, the labels can not be printed.
- 6. The message about the downloadable file will appear. The document should be printed in 2 copies (one for courier, the other for yourself).

#### Call courier

7. When the shipment is ready, you have to press Courier button (Call Courier). The table will appear in which you have to specify shipment or palettes number, and if needed put some remarks. When info is filled, you have to press again Call Courier. After this, the message will appear that Courier was reached successfully.

**Notice**: This step you can skip if the merchants have a constant time of admission with DPD and courier regularly arrives at the same time.

### **Return of shipments**

8. If the buyer whants to return the item to the merchant, DPD gives to organize a few ways returning the items, who are free for buyer.

#### 8.1. Auto return

When the merchant is printing shiping labels, the same time he is printing return labels and puts in shipment inside. If the buyer whants to return the item, he puts a label on package and brings it to the Pickup network. More about this read "Printing the labels".

#### 8.2. Return on demand

The merchant organizes item returning if the buyer is required.

- The merchant choose an order, which one needs to do returning, goes on it and push the button "DPD Returns".
- In the feeld **Number of package** you need to write the number of returning package's.
- When you press the button DPD Return Labels the sistem will gives a shipment label on PDF format. It should be send to the buyer. The buyer put a label on package and bring it to any





Pickup network. This shipment can not be given to courier.

• Choose **returning by courier** courier is called for consumer, he will arrives the netx workday. The Courier will have shipment labels, the buyer should be prepiered a package.

### Short user manual

- 1. Install module.
- 2. Configure module settings.
- 3. Using module.

## **Added functionality**

- Clients can use DPD Pickup network service in Lithuania, Latvia and Estonia by selecting preferred location from select menu, where they wish to pick up ordered goods.
- Clients can use DPD courier service in Lithuania, Latvia and Estonia.
- Updates list of DPD Pickup network from DPD server assuming Magento cron has been properly configured.
- When DPD API communication contract exists, then Merchants can send parcel data to DPD server and print out DPD PDF packing slips from Magento admin.
- When DPD API communication contract exists, then Merchants can send parcel data to DPD server and print out DPD PDF shipping manifests from Magento admin.
- When DPD API communication contract exists, Merchants can call for courier to pick up goods from Magento admin.
- When tracking code is supplied to the shipment, then customer can see tracking link when logging in to account, showing status of the shipment.
- Merchant can use the Multi Piece Shipment (MPS in short) service which allows to combine few same type orders into one shipment.

### Use cases

- Customer orders goods to DPD Pickup network located in Lithuania, Latvia and Estonia.
- Customer located in Europe orders goods to be delivered to shipping address by courier.
- While merchant manages orders, they can send parcel data to DPD. They can print out DPD packing slips and/or shipping manifests without leaving Magento admin panel.
- Merchant can call courier to pick up goods which can be delivered with DPD for one or several orders simultaneously. They can specify date and time, when the goods are supposed to be picked up.
- Merchant can declare different prices for different post codes which are being read from the customers contacts.
- Merchants can combine several orders into one and create shipments out of it. The printed labels will be treated as part of that shipment.
- Merchants can use DPD's cash on delivery service because the module is supplied with



additional payment method, created specially for DPD.

## **Server requirements**

The module requires 5.4 PHP version or higher. Please, check your PHP version before the installation

# **Magento requirements**

Current module works with following Magento versions: 1.7.x.x 1.8.x.x 1.9.x.x.

# Third party libraries

Module uses "dompdf" PDF library: <a href="https://github.com/dompdf">https://github.com/dompdf</a>.



## Installation guide

### Requirements and tips prior the installation process

Before installing the module into the e-commerce system a merchants should already have a signed contract with DPD and receive user name, password and id. Merchants should also report their e-shop IP address to DPD manager in order to be able to send courier calls.

Merchants should also make sure that they have all connections to their FTP server and the software for uploading the module.

You should receive the module packed in a zip archive which would contains the documentation PDF file, and the module installation folders.

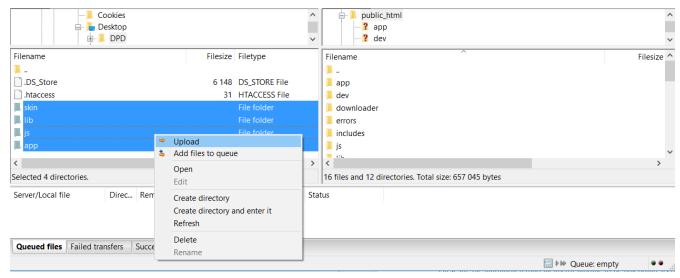
Please be aware, that module folders, sub-folders and their files are placed in the order they should appear in the e-commerce system folder structure. This means that the modules folder structure could not be changed.

**Notice!** Merchants should be aware that if they already have installed old DPD version from UAB "BaltiCode", they can not install a new one on top of it. It is best if the old module files would be removed prior installing the new one.

The list of files and folders is provided in Appendix 1: List of files to be removed prior installing a new version of DPD module.

### **Installation process**

The installation process is being done by upload the module files into your e-shop root folder. Usually it is being called "www" or "public\_html".



This would be enough to have the module setup into your e-shop. However the back end of the system

<sup>1</sup> A good example could be FileZilla <a href="https://filezilla-project.org/">https://filezilla-project.org/</a>>.



some times does not show up the module, so it is always good to flush Magento Cache. Merchants should do the following:

- Login to the Magento back end;
- Go to System > Cache Management;
- Click the "Flush Magento Cache" button.

If that does not show the new shipping method then a merchant can try to log out and login to the back end, that all appropriate templates would be recreated with new content.

### **Quick Setup process**

After successful upload operation please proceed with following setup steps:

- 1. Log in to Magento admin panel.
- 2. Go to System > Configuration > Sales > Shipping Methods;
- 3. Choose the DPD;
- 4. In the "Global Enable" choose the "Yes" option;
- 5. Fill in all necessary fields: user name, password, ID, API URL and all the rest (check the "Module configuration form explained" section for more information).
- 6. Press "Save Config".

These are the minimum requirements for module to be functional, as the list of Pickup network is being pulled out from DPD API. However the merchant will have to enter the rest setup data.

# Module configuration form explained

The configuration form can be divided into three parts: general settings, courier settings and the settings for Pickup network.

### **General settings**

| Setting name         | Available values | Setting description  |  |
|----------------------|------------------|--|--|
| Global Enable        | Yes/No           | This setting enables the module.   |  |
| Username             |                  | Here the merchant can enter his/her user name provided by a manager from DPD.                            |  |
| Password             |                  | Here the merchant can enter password provided by a manager from DPD.                                     |  |
| ID                   |                  | Here the merchant can ID provided by a manager from DPD.   |  |
| API URL              |                  | API URL provided by a manager from DPD.  |  |
| Allow courier pickup | Yes/No           | If this feature is disabled a merchant won't be able to call DPD courier from e-shop admin, as the "Call |  |



|                             |                   | DPD Courier" button won't be available in the Orders list.   |
|-----------------------------|-------------------|--|
| Sender address name         |                   | This text field can be used for entering merchants specific pickup address. For example if the merchant has several e-shops which operate in several different places it is very convenient to give a name for each of it. |
| Sender address company      |                   | The text field for declaring the company name. It can be used in those cases if the merchant owns several e-shops under different company names.   |
| Sender address e-mail       |                   | E-shop email address   |
| Sender address phone        |                   | Phone number   |
| Sender address street       |                   | E-shop parcel pickup street name   |
| Sender address city, county |                   | E-shop parcel pickup city and county name  |
| Sender address zip code     |                   | E-shop parcel pickup zip code name   |
| Sender address country      | List of countries | E-shop parcel pickup country name  |
| VAT code                    |                   | E-shop companies VAT code number   |
| Current manifest nr         |                   | Provides a current manifest number.  |

# **Courier settings**

| Setting name                   | Available values | Setting description  |
|--------------------------------|------------------|--|
| Courier Enable                 | Yes/No           | Here it is possible to set whether to use courier shipping method or not.  |
| Tittle                         |                  | This text will represent the shipping method tittle. It can be separate per store language.  |
| Price                          |                  | Here a merchant can declare a base price for the shipping method.  |
| Free shipping                  | Yes/No           | This setting enables or disables free shipping feature.  |
| Use delivery price by postcode | Yes/No           | This setting can be seen only by selecting a shop in "Current Configuration Scope". Here a merchant can select whether to use the price by post code feature.  Please refer to "How to setup prices according the post codes?" section for more information. |



| Price by CSV                                       |        | This controller can be seen if the "Use delivery price by postcode" feature is enabled. Here a CSV file can be selected.   |
|--|--------|--|
| Export   |        | This controller can be seen if the "Use delivery price by postcode" feature is enabled. Here a CSV file can be exported from the systems database.   |
| Show Delivery Time                                 | Yes/No | If this setting is enabled, then in the checkout page a customer can select the delivery time.  Please note, that delivery times are available only in certain cities.   |
| Package size restriction                           | Yes/No | If this feature is enabled a package size restriction feature is available. Please refer to "How to setup the weight or size ranges for courier delivery?" section for more information.   |
| Set delivery restriction                           |        | A merchant can enter different delivery restrictions in the provided table. The table is available only the "Package size restriction" setting is enabled.   |
| Set delivery restriction ::<br>Country             |        | Here a country must be selected  |
| Set delivery restriction ::<br>Base shipping price |        | A shipping price can be entered for the declared country, weight and package size.   |
| Set delivery restriction ::<br>Max package size    |        | A maximum shipping size can be entered for the declared country. The field should contain dimensions in this order: [height]x[width]x[depth].  |
| Set delivery restriction :: Price for oversize     |        | Here a merchant can declare the price for oversize. If oversize is not an option, then value "-1" can be entered. This will define a new rule that if the package size is bigger than declared in "Max package size", then courier shipping method won't be available.  This value will be added to the calculated base price. For example if an order consists of smartphone and a refrigerator, which dimensions exceeds the value of "Max package size", then this amount will be added to the "Base shipping price" amount.  For more information, please refer to "How to setup the weight or size ranges for courier delivery?" section. |



| Set delivery restriction ::<br>Max package weight                |  | Here a merchant can declare the maximum package weight.  |
|--|--|--|
| Set delivery restriction ::<br>Price for overweight              |  | Price which is being added to the calculated base price per one purchase in case of overweight.  |
| Set delivery restriction ::<br>Free shipping from                |  | A price from which the delivery price is free. The price is being compared with the whole cart price.  |
| Set delivery restriction ::<br>Add combination                   |  | This button will add one more line to the configuration table.   |
| Ship to Applicable Countries                                     | All Allowed<br>Countries/Specific<br>Countries | This setting defines if the module should work on all allowed countries or only specific ones.  Please note that if the "Package price calculation" or "Use delivery price by postcode" are enabled, then this setting is not working. |
| Ship to Applicable<br>Countries :: Ship to Specific<br>countries | List of countries                              |  |

# **Settings for Pickup network**

| Setting name                 | Available values                               | Setting description  |  |  |
|------------------------------|--|--|--|--|
| Parcel Store Enable          | Yes/No   | Here it is possible to set whether to use Pickup network shipping method or not.                                 |  |  |
| Title                        |  | This text will represent the shipping method tittle. It can be separate per store language.                      |  |  |
| Price                        |  | Here a merchant can declare a base price for the shipping method.  |  |  |
| Free shipping                | Yes/No   | This setting enables or disables free shipping feature.  |  |  |
| Show long office names       | Yes/No   | If this feature is enabled the, the Pickup network are shown with their addresses.                               |  |  |
| City priority                |  | The name of a declared city, in this field will be pushed to the top of the Pickup network list in the checkout. |  |  |
| Ship to Applicable Countries | All Allowed<br>Countries/Specific<br>Countries | This setting defines if the module should work on all allowed countries or only specific ones.                   |  |  |



| Ship to   | Applicable Ship to Specific | Here the merchant can select which countries can be serviced by DPD Pickup network. If the customer |
|-----------|-----------------------------|---|
| countries | ship to specific            | does not have the country from selected list, the   |
|           |                             | shipping method is not being shown in the checkout.   |

## Module configuration

### **Change the Manifest language**

In order to change the Manifest language the shop administrator must switch the language of e-shop backend. For example if the manifest should be in Lithuanian then the administration panel should also be in the same language:



In a result the manifest will appear in a selected language. The module manifest can be translated into Latvian, Lithuanian and English language.

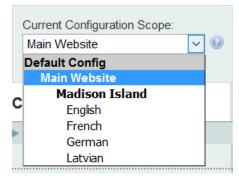
### How to setup prices according the post codes?

Each merchant can define separate prices for separate post code. Using a simple CSV configuration file they can set the new base price, weight and package size maximum, the price for overweight/oversize and free shipping price.

The merchant is not forced to enter all the post codes in the country, he/she can enter a small portion of them and the rest will be covered by default values (price, free shipping and etc.).

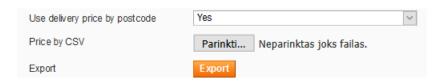
In order to get this functionality a merchant must perform the following steps:

1. First select the a website from Configuration Scope in the upper left corner of administration panel:



- 2. Then go to e-shop system configuration menu and find the DPD shipping method: System > Configuration > Sales > Shipping Method > DPD.
- 3. In the shipping method configuration form, in "Use delivery price by postcode", a merchant can select whether to use the post code functionality. In this case they should set the "Yes" option.





### **Creating a Post Codes import file**

If a merchant is using this function for the first time he/she should:

- 1. Export the CSV file in order to get the correct data structure file. This can be achieved by pressing the "Export" button.
- 2. Enter ALL fields information, because *if the field is being left blank the database will interpret that value as zero*. Merchants should keep in mind that can not change the structure of CSV data file i. e. the number of commas should stay the same as in the head section:
  - postcode,price,free\_from\_price,weight,height,width,depth,oversized\_price,overweight\_price 1001,1,100,999,999,999,999,999

If the price file is ready then the merchant can upload it to the system by selecting it with browser specific selection buttons in the "Price by CSV" line.

Notice! The CSV file can not contain blank or incorrect data, because the shipping module will not be able to read it. See the bad examples below:

Bad: CSV file can not contain blank values.

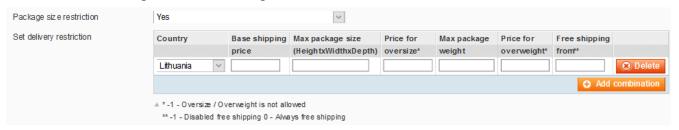
postcode,price,free\_from\_price,weight,height,width,depth,oversized\_price,overweight\_price 1001,1,,,,,,,

Bad: CSV file must contain the same ammount of values as in the firs line.

postcode,price,free\_from\_price,weight,height,width,depth,oversized\_price,overweight\_price 1001,1,999

### How to setup the weight or size ranges for courier delivery?

If modules post code price calculation is not enabled a merchant can get use of different weight ranges feature which is being set in the "Package size restriction" feature.



In this case the setting "Package size restriction" should be set to "Yes".

The users of this feature should know that the module is always taking weight as a higher priority over the package size. This means that when the module will be validating purchase weight and only then it



will go for size.

The weight or size ranges feature can be described by this example:

**Order conditions:** the customer is from Lithuania and his/her order consists of one purchase which weights 15 kg and has a size of 20x20x20.

### Feature settings:

| Country   | Base shipping price | · · · ·  | Price for oversize | Max package<br>weight | Price for overweight | Free shipping from |
|-----------|---------------------|----------|--------------------|-----------------------|----------------------|--------------------|
| Lithuania | 10                  | 10x10x10 | 5                  | 10                    | -1                   | 100                |
| Lithuania | 20                  | 15x15x15 | 20                 | 20                    | 20                   | 500                |

#### The module will interpret the settings as following:

| Line 1 | If the customer from Lithuania [TRUE], then set the base price as 10. Is the weight of the order is less or equal than 10 kg [FALSE]? If no, then add the overweight price to the base price. However if the overweight price is -1 [TRUE], then check the next line of the table. | will start from the   |
|--------|--|---|
| Line 2 | If the customer from Lithuania [TRUE], then set the base price as 20.  Is the weight of the order is less or equal than 20 kg [TRUE]?  | In a result the shipping price is 20 and it is provided for courier delivery. |

In the example above there are two ranges created by weight: from 0 to 10 and from 10 to 20 kilograms.

# How to disable the courier shipping method if the package is overweight or oversized?

The section above is a good example of how the module code is checking the settings, now here is another example with the same conditions only the result won't allow the shipping method to be displayed on a checkout:

| Country   | Base shipping price | Max package<br>size | Price for oversize | Max package<br>weight | Price for overweight | Free shipping from |
|-----------|---------------------|---------------------|--------------------|-----------------------|----------------------|--------------------|
| Lithuania | 10                  | 10x10x10            | 5                  | 10                    | -1                   | 100                |
| Lithuania | 20                  | 15x15x15            | -1                 | 20                    | -1                   | 500                |

Using the same logic the code won't stop in the second line of "Price for overweight" field. There is a "-1" entered, that means the weight feature is not being taken into account. The code will try to validate the package size, as a secondary validation feature. However it will find that it is also exceeded and it will try to check the oversize price. Unfortunately another "-1" won't allow doing that and there are no additional lines left for checking. In a result this shipping method will be skipped in the checkout.



# Cash On Delivery and Pickup network restrictions

If a merchant is planning to provide Cash On Delivery (COD in short) payment method they should know, that it can be used with not all Pickup network shipping method. In Lithuania it is available in Locker, in Estonia it is available in Locker and Parcelshop, in Latvia this method is not available. That is why they have to install a custom COD payment method provided by DPD.

**Notice!** Before enabling the custom COD payment module, the merchant should disable the standard one.

### Things that are needed before installation

The things which are needed before beginning the installation process:

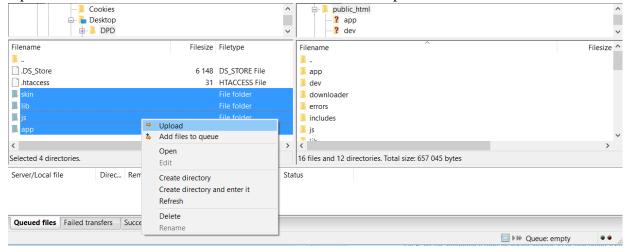
- File upload software to a FTP server, such as FileZilla or others;
- The COD module package, which will be provided by DPD or software creators UAB "BaltiCode".

After all necessary things are set the installation process can be started.

### **Installation process**

The installation is the same as installing a DPD module, it goes as following:

- 1. Extract the COD restriction module package to a certain place in a computers hard drive;
- 2. Start the file upload program;
- 3. Upload the extracted module files to the root folder of e-shop:



- 4. After the upload, login to Magento shop back end;
- 5. Go to System > Cache Management;
- 6. Click the "Flush Magento Cache" button.

Sometimes it is good thing to log out and log in from the back-end, because the new Payment method user interface has not been created.

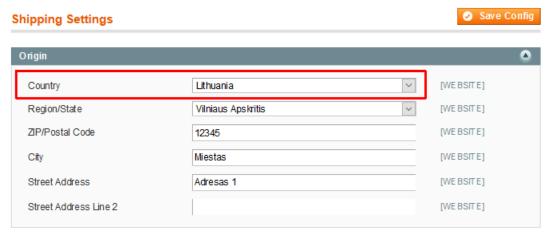


### Quick setup guide

### **Setting the merchants Country**

Before setting up the COD payment method a merchants must check if they have configured the e-shop origin country. To do that, they must act as following:

- 1. Login to Magento back-end;
- 2. Go to System > Configuration > Sales > Shipping settings > Origin;
- 3. Check if the "Country" value is the same as the merchants inland name:



If a new value has been set do not forget to save config.

### **COD** payment method settings

The newly installed payment method should appear in the Magento back-end: System > Configuration > Sales > Payment Methods > Cash on Delivery.

The merchants can configure the module according to their needs by reviewing the meaning of each setting in the table below:

| Setting name     | Available values | Setting description   |
|------------------|------------------|---|
| Enabled          | Yes/No           | This setting enables the payment method.  |
| Display Zero Fee | Yes/No           | If this option is enabled then the COD payment method does not cost at all.   |
| Title            |                  | The name of payment method which is being displayed on the Checkout.  |
| New order status |                  | A list of order statuses is being populated in this field. Here a merchant can select which order status should be assigned after order with COD is approved by the customer. |
| Sort order       |                  | A numerical value which will tell the sort order  |



|   |  | for COD payment method.  |
|---|--|--|
| Shipment to applicable countries        | All Allowed Countries / Specific Countries | This setting defines if the module should work on all allowed countries or only specific ones.   |
| Shipment to Specific countries          | List of Countries                          | This setting is available only when "Shipment to applicable countries" is set to "Specific Countries" value.   |
| Minimum Order Total                     |  | A numerical value which defines the minimum order sum according to which the COD can be provided to the customer. Blank field value disables this constraint.  |
| Maximum Order Total                     |  | A numerical value which defines the maximum order sum according to which the COD can be provided to the customer. Blank field value disables this constraint.  |
| Cost calculation                        | Fixed / Percent                            | <ul> <li>Here a merchant can select how the COD price should be populated:</li> <li>Fixed – provides the static value from "Costs for inland shipping" or "Costs for shipping to foreign countries" fields.</li> <li>Percent – percentage price for COD would be calculated according the order sum. Percentage values are being taken from "Costs for inland shipping" or "Costs for shipping to foreign countries" fields. The order sum is being taken from "Cost calculation base" field.</li> </ul> |
| Cost calculation base                   |  | This setting is available only when "Cost calculation" is set to "Percent" value.  |
| Costs for inland shipping               |  | A numerical value for fixed price or percentage price calculation. This value will be taken if the customers address country will be the same as in shop origin country (see the "Setting the merchants Country" section for more details).  |
| Costs for shipping to foreign countries |  | A numerical value for fixed price or percentage price calculation. This value will be taken if the customers address country will not be the same as shop origin country.  |
| Custom text for checkout page           |  | Here an additional text can be entered which will be populated in the checkout page.   |

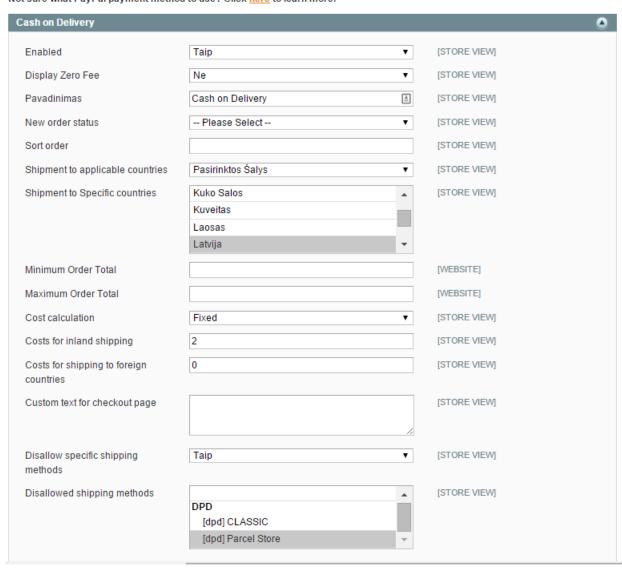


| Disallow specific shipping methods | Yes/No                             | If this setting is enabled then the shipping methods selected in "Disallowed shipping methods" won't allow  |
|------------------------------------|------------------------------------|---|
| Disallowed shipping methods        | A list of enabled shipping methods | By holding a Ctrl or Cmd button on Mac a merchant can select the shipping methods. When a customer will select one of selected shipping method, the COD payment method will not be displayed on checkout. |

#### **Payment Methods**

Save Config

Not sure what PayPal payment method to use? Click here to learn more.





### **General information**

### **Information about Pickup network**

DPD is delivering parcels to the Pickup network only if they weight under 20 kilograms. That is why the module is designed in that way that if the parcel is heavier that 20 kilograms the shipping method will not be available.

# Information about price selection logic in courier shipping method

A merchant should know the priority of price selection features. There are three features which define the shipping method price:

- The price by post code feature;
- The price by country table feature;
- Base price for each shipping method.

The best way for describing this logic is to define the starting conditions: the module is being set that "Package size restriction" and "Use delivery price by postcode" features are enabled. The module is prioritizing price configuration in this order:

- 1. First it will try to read the post code price definitions. If the price is not defined for customers shipping post code, then it will go to price by package size definitions;
- 2. In the package size definitions there is a list of defined countries with set prices. If customers shipping country is not found in those settings then the module will use the third option base shipping method prices;
- 3. The base settings are the last point where the module will look up the prices. However if the setting "Ship to Applicable Countries" is set to "Specific Countries" and the customers shipping country is not on the selected list, then courier shipping method won't be listed in the checkout.

### Is there a way of uninstalling the module?

We recommend to turn off through XML files.



# **Troubleshooting**

In case if the module is not working properly merchants are encouraged to contact their DPD service managers or the module makers UAB "BaltiCode":

- By phone +370 620 39718 or +370 620 39777
- By email info@balticode.com



## **Appendix**

# Appendix 1: List of files to be removed prior installing a new version of DPD module.

\app\code\community\Balticode

\app\design\adminhtml\default\layout\balticode\_dpdlt.xml \app\design\adminhtml\default\layout\balticode\_livehandler.xml \app\design\adminhtml\default\layout\balticode\_postoffice.xml \app\design\adminhtml\default\default\template\balticode\_dpdlt \app\design\adminhtml\default\default\template\balticode\_postoffice \app\design\adminhtml\default\default\template\balticode\_dpdlt\order \app\design\adminhtml\default\default\template\balticode\_dpdlt\order\courier.phtml \app\design\adminhtml\default\default\template\balticode\_postoffice\shipping method form.phtml

\app\design\frontend\base\default\layout\balticode\_dpdlt.xml \app\design\frontend\base\default\layout\balticode\_livehandler.xml \app\design\frontend\base\default\layout\balticode\_postoffice.xml \app\design\frontend\base\default\template\balticode\_dpdlt \app\design\frontend\base\default\template\balticode\_postoffice \app\design\frontend\base\default\template\balticode\_postoffice\app\design\frontend\base\default\template\balticode\_postoffice\multishipping.phtml \app\design\frontend\base\default\template\balticode\_postoffice\shipping.phtml \app\design\frontend\base\default\template\balticode\_postoffice\tracking \app\design\frontend\balticode\_postoffice\tracking \app\design\frontend\balticode\_postoffice\tracking \app\design\frontend\balticode\_postoffice\tracking \app\design\frontend\balticode\_posto

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\app\etc\modules\Balticode\_DpdLT.xml \app\etc\modules\Balticode\_Livehandler.xml \app\etc\modules\Balticode\_Postoffice.xml

\app\locale\en\_US\Balticode\_DpdLT.csv \app\locale\en\_US\Balticode\_Livehandler.csv \app\locale\en\_US\Balticode\_Postoffice.csv \app\locale\lt\_LT\Balticode\_Livehandler.csv \app\locale\lt\_LT\Balticode\_Postoffice.csv \app\locale\lv\_LV\Balticode\_Dpd.csv



\app\locale\lv\_LV\Balticode\_Livehandler.csv \app\locale\lv\_LV\Balticode Postoffice.csv

\js\balticode\_js

\js\livepipe\contextmenu.js \js\livepipe\cookie.js \js\livepipe\event\_behavior.js \js\livepipe\hotkey.js \js\livepipe\livepipe.js \js\livepipe\rogressbar.js \js\livepipe\rating.js \js\livepipe\resizable.js \js\livepipe\scrollbar.js \js\livepipe\selection.js \js\livepipe\selectmultiple.js \js\livepipe\tabs.js \js\livepipe\textarea.js \js\livepipe\window.js

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\skin\frontend\default\default\images\dpd